



**SAN ANTONIO
METRO HEALTH DISTRICT
DEPARTMENTAL MANUAL
Dr. Colleen Bridger, Director**

DM 12.7	EFFECTIVE: 18 October 2016	Dr. Colleen Bridger, Director
	REVISED: 6 March 2017(P)	
SUBJECT: Release of Protected Health Information		
REFERENCES: Texas Health and Safety Code Chapter 181; HIPAA; Texas Family Code Chapter 32, DM 12.2		
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APPENDIX I – ACCEPTABLE AND UNACCEPTABLE FORMS OF ID

All accepted forms of Identification with an (*) must be government issued and original documents.
All accepted forms of Identification with an (**) must be issued by a governmental entity or accredited institution and an original official copy.

Primary	Secondary	Supporting Documents
Driver's License *	Birth Certificate **	Property Deed/Title **
Military Identification Card *	Social Security Card **	School Records (e.g. report cards) **
U.S. Military Dependent ID Card *	Divorce Decree **	Health Insurance ID Card
Permanent Residency Card (I-551)*	Marriage License **	Consular Document (issued by a state or national government) **
U.S. Certificate of Citizenship/ Naturalization ** (N-560, N-561, N-645, N-550, N-55G, N-570, N-578)	Texas Department of Criminal Justice parole / mandatory release certificate **	Medicare / Medicaid Card **
Identification Card *	Certificate of report of birth (DS-1350 or FS -545) for U.S. citizens born abroad **	Selective Service Card *
U.S. Passport Card or Book *	Court Order with the name and date of birth indicating a name/gender change **	Current Texas Vehicle Registration or Title **
CURRENT Student ID Card (Accredited Institution) **	Voter Registration Card **	Veteran's Health Identification Card (VHIC) and Proof of Service/Verification of Honorable Service Card from U.S. Dept. of Veteran Affairs **
Pilot License**	W-2 or 1099	Hospital Issued Birth Record **
Concealed Handgun License **	Expired Driver's License or Identification Card (more than 2 years)*	Military Records (e.g. DD-214) **
Texas Department of Criminal Justice ID Card **	Expired U.S. Passport Card or Book (no more than 5 years)*	Most Recent Utility/Phone Bill (Must be the original bill and match the address and name on file)
Federal Inmate ID Card **	Expired Texas Driver's License or Identification Card *	Debit / Credit Card
Foreign Driver's License / Identification Card *		
Foreign Passport *		
Federal/State/Local Government		

